



UNDERGROUND STORAGE TANK PROGRAM
BUREAU OF LAND AND WASTE MANAGEMENT
2600 Bull Street, Columbia, SC 29201
Phone (803) 896-6240 or (800) 826-5435 (In SC Only)

UNDERGROUND STORAGE TANK TRANSFER OF OWNERSHIP

(Please print) Site ID Number: _____

Facility Name: _____

Address: _____

Change facility name to: _____

I, _____, hereby take ownership of _____ (number of tanks) underground storage tanks (USTs) located at the facility address listed above. I understand that my assumption of ownership of the USTs evidences my responsibility and liability for the USTs, pursuant to the State Underground Petroleum Environmental Response Bank (SUPERB) Act, S.C. Code Ann. § 44-2-10 *et seq* (Revised 2002 & Supp. 2003) and the regulations promulgated pursuant to the Act, 25A S.C. Code Ann. Regs. 61-92 (Supp. 2003).

New Owner (Please print)

New Owner

Name: _____

Signature: _____

Address: _____

(Print Signatory Name)

Phone: _____

New Owner's Federal Employee ID#: _____ (Required)

New Owner's South Carolina Business License #: _____ (Required)

New Owner's Social Security #: _____ (Optional)

Property Owner

Operator

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Tax Map ID#: _____

Date of Transfer of Ownership: _____

Notary Signature and Stamp: _____

Underground Storage Tank Transfer of Ownership

Purpose: This form has been a part of the UST Guidance package for years. This form is used to conduct a transfer of ownership of underground storage tanks.

Item by Item Instructions

1. Site ID Number: Five digit UST permit registration number
2. Facility Name: Current facility name as it appears on the registration certificate
3. Facility Business Address: self explanatory
4. Change facility name to: New name of facility if applicable
5. Ownership statement: Fill in new owner's name and number of tanks at the facility
6. New Owner Name, Address and Phone number: Print name as it will appear on registration certificate
7. New owner signature: self explanatory
8. Print signatory name underneath signature
9. New owner Federal Employee ID#: self explanatory
10. New owner SC Business License #: self explanatory
11. New owner Social Security #: optional
12. Property owner: Name, address, phone number and tax map #
13. Operator information: An operator is defined as any person in control of, or having responsibility for, the daily operation of the UST system
14. Date of transfer of ownership: This refers to the actual date that the new owner took ownership of the USTs – **not** the date the form is completed.
15. Notary signature and stamp: This form must be notarized and stamped.

Office Mechanics and filing: The completed form is filed in the UST Regulatory file for that particular facility and is stored in the main file room at the Stern Building. This is document is a part of the permanent file. Electronic files are updated and then this document is scanned into the database.